

Agenda
Kick-Off Meeting
UNITED GENERATIONS

04 January 2022 (13:00 – 16:00)

Online: Zoom

P1	Mensch-Raum-Land e.V.	Coordinator
P2	A & A Emphasys Interactive Solutions Ltd	Partner
P3	CULTURE GOES EUROPE (CGE)- SOZIOKULTURELLE INITIATIVE ERFURT EV	Partner
P4	TEGYUNK EGYUTT AZ IFJUSAGERT ALAPITVANY	Partner
P5	MAISON DE L'EUROPE DES YVELINES	Partner
P6	PROJECT NET	Partner
P7	Omladinska Udruga Podum	Partner

Tuesday, 04 January 2022

13:00	Welcome	P1
13:10	Partners presentations (5 minutes each) <ul style="list-style-type: none"> - Introduce your organization (areas of interest, mission, working regions, etc.), and - Coordinating person (position, engagement with organization and experience) 	P1, P2, P3, P4, P5, P6, P7
13:45	Presentation of Project details <ul style="list-style-type: none"> - Project descriptions: What does the project aim at achieving? Objectives and goals? - Project Management: <ul style="list-style-type: none"> o Administrative responsibilities and management, o Communication (Initially monthly meetings and later shifting to bi-monthly?). Admin Project P2. o Quality control. Discussion, Suggestions and Questions: <ul style="list-style-type: none"> - Partners can discuss any point of the presentation at the end with potential suggestions and room for changes. 	P3, P1, P7
14:30	Intellectual Outputs/Project Results: <ul style="list-style-type: none"> - Partners will read the project results from the application for 10 minutes and briefly present the project results/IOs they are leading. IO1: Mapping intergenerational learning focused on basic skills IO2: Developing digital and English literacy competence framework with benchmarks and ecosystem of Open Badges.	P1, P2, P3, P4, P5, P6, P7

	<p>IO3: Interactive online learning Platform</p> <p>IO4: Toolkit for digitally oriented learning pathways strategies-upskilling programs</p> <p>IO5: guidebook on development and implementation of strategies for up-skilling of adults. Strategy backpack for sustainability and exploitation</p> <p>Gant Chart: P3</p> <p>Suggestions and/or Changes:</p> <ul style="list-style-type: none"> - Suggested changes to the IOs, if any? Changes in responsibility or tasks? 	
5 min	Coffee Break	
15:30	<p>Activity Timeline: IO1</p> <p>United Generations: from theory to practice. Mapping intergenerational learning focused on basic skills.</p> <ul style="list-style-type: none"> - Document to be shared. 	P1
15:40	<p>Learning, Teaching, Training Activities</p> <p>C1 – Joint Staff Training</p> <p>C1 – Blended Mobility of Adult Learners</p>	P1, P2, P3, P4, P5, P6, P7
15:50	<ul style="list-style-type: none"> - Dissemination and Exploitation Plan - tasks and deadlines. - Project Logo, Website, social media – Roles. - Quality Control: <ul style="list-style-type: none"> o Data Storage Drive(s) - Content control 	P1, P2, P3, P4, P5, P6, P7
16:00	<p>Financial Details:</p> <ul style="list-style-type: none"> - Partner agreements - Funds Requests - TPM and Training Activities 	P1, P2, P3, P4, P5, P6, P7

N.B. Please note that each partner will be required to:

- 1. Prepare a short presentation for its organization.**
- 2. Prepare a presentation for the Intellectual Output that each organization is leading. The time for that (10 minutes) will be provided in the Kick-off.**
- 3. Specifically for IO1, the organizations are requested to come with suggestions, potential questions and improvements.**